

**Accounting Aid Society**  
**Site Coordinator Update – February 18, 2023**

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## **Site Administration**

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### **BROTHER TONER TN760 INSTALLATION VIDEO**

For instruction on how to correctly install the toner for the printer, please view the video at the following link: [Brother TN760 Installation Video](#).

### **IRS Publication 4012-A, VITA/TCE Volunteer Resource Guide with Updates**

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The IRS has incorporated the changes outlined in *Publication 4491-X, VITA/TCE Training Supplement*, for Pub 4012 into a new publication, [Publication 4012-A, VITA/TCE Volunteer Resource Guide With Updates](#). The online Pub 4012 should no longer be referenced, but instead use the new Pub 4012-A when referencing the Volunteer Resource Guide. Pub 4012-A will be posted on our Resources page at <https://www.accountingaidresources.org/taxpreparertools>.

Note: If a hard copy of Pub 4012 is used at your site, please be sure to either print the replacement pages from Pub 4491-X and replace the pages in the hard copy, make pen and ink changes to the applicable pages, or make sure those using the hard copy are looking at Pub 4491-X to see if any changes have been made to the Pub 4012 page(s) being referenced.

Reminder: The online version of *Publication 4491, VITA/TCE Training Guide*, will not be updated with the changes outlined in Pub 4491-X. Be sure to look at Pub 4491-X for any changes when referencing a page(s) in Pub 4491.

## **City Tax Returns – When to File**

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We have been advised by Michigan Department of Treasury that City of Detroit tax returns with \$1 of AGI should not be filed. This change should be made effective immediately at the tax sites.

For your reference we have included below the resident filing requirements for Detroit, Hamtramck, Highland Park, and Pontiac. For complete instruction, and for the filing requirements for part-year residents and nonresidents, refer to each city’s instructions which can be found at <https://www.michigan.gov/taxes/iit-forms/city-income-tax-forms>.

### **Detroit Filing Requirement – Residents**

- Must file a return if AGI exceeds the personal exemption allowance
- Must file a return if city tax is owed
- If AGI is less than the personal exemption allowance and City of Detroit income tax was withheld from earnings, a return must be filed to claim a refund of the tax withheld
- Should also file a City of Detroit return if a federal return was filed (**except** for \$1 AGI returns). This will eliminate unnecessary correspondence from Treasury.

### Hamtramck Filing Requirement – Residents

- Must file if Hamtramck taxable income is greater than the total of personal and dependency exemptions

### Highland Park Filing Requirement – Residents

- Must file if Highland Park taxable income is greater than the total of personal and dependency exemptions

### Pontiac Filing Requirement – Residents

- Must file if taxable income subject to Pontiac income tax exceeds the personal exemption amount

## **TaxSlayer Issues**

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### **INSTRUCTIONS for SOFTWARE LOGGING OUT WHEN HITTING “SAVE AND EXIT”**

To correct this issue, TaxSlayer Support suggests updating the browser.

- For Chrome Books:
  - Click on the three dots in the upper right corner
  - Select Help
  - Select About Google Chrome
  - Select Updates

Please let us know if updating the browser does not solve this issue.

### **MICHIGAN REJECT CODE 130**

TaxSlayer has identified Issue 8530 on 2/13/23 for MI Reject Code 130. The reject occurs when the taxpayer (or older spouse on the return) is born on 1/1/1956 and the standard deduction is being claimed on line 25 of Michigan Schedule 1. The deduction is allowed and the return should be able to be electronically filed, but returns of this type are being rejected.

This information is presented for informational purposes only. For volunteer tax sites, the reject will be handled by the Main Office.